

authenticity

Catering Assistant

spirit

Information for Applicants

excellence

tenacity

respect



Uniting Church in Australia Property Trust (Q).
CRICOS 00537M



**SCOTS PGC
COLLEGE**
Warwick, Queensland

+ spirit + tenacity + authenticity + excellence + respect

— Always aiming higher

Position

Catering Assistant (to commence as soon as possible)

Closing date

Friday, 4 March 2022

The role

We are seeking to appoint a suitable candidate to join the College's Catering Team which is focused on providing safe and nutritious meals to our boarding and day students along with staff and visitors.

The Catering Assistant will positively contribute to the overall purpose of the Catering Team by performing a range of tasks, including cleaning and preparing dining areas, internal deliveries, serving of food, washing up and general cleaning tasks.

This is a part-time, term-time position to commence as soon as possible.

The College

We are a co-educational day and boarding school in a beautiful rural setting on the outskirts of the city of Warwick, about two hours from the state capital, Brisbane. With a student population from Prep to Year 12, we offer a uniquely personalised education where both breadth and balance are features of our programme.

An integral element of College life is our emphasis on character development. We want our students to challenge themselves to reach their full potential. Therefore, it is no wonder that people often say - this is the school where country values inspire excellence!

We aspire to be the College of first choice for families that want their sons and daughters to grow well as people. Like parents, we aspire for our young men and women to be confident that the College has given them the skills and attributes to create a successful future.

Our vision

To inspire students to be their best.

Our values

We affirm five values that underpin all that we seek to achieve for the students of SCOTS PGC;

- Spirit
- Tenacity
- Authenticity
- Excellence
- Respect

Selection criteria

1. A positive, friendly demeanour that contributes to creating a pleasant environment for your colleagues, our students and other staff.
2. The ability to work effectively as a part of a small, dedicated team.
3. The ability to carry out a range of manual tasks such as driving, cleaning, food preparation, handling bulk produce and washing up.
4. The ability to carry out tasks to ensure the safety of yourself and the safety of other team members.
5. An understanding of food safety principles as they apply to a bulk cooking environment.
6. Current Open class driver's licence.

All applicants must be able to hold a Blue Card for child-related employment in Queensland and be fully vaccinated against COVID-19 in order to meet the current Queensland Government Health Direction for schools.

How to apply

Applications should be submitted via email to employment@scotspgc.com.au

Applications should include:

1. A letter of application addressed to the Principal, Mr Kyle Thompson.
2. A statement addressing the key success criteria.
3. Current resume outlining your career and education history.
4. Contact details of at least two professional referees.

The successful applicant will be subject to employment screening, which will include;

1. Reference checking and verification of employment history
2. Criminal history check

Blue Card process

The successful applicant must have a current Paid Employee Blue Card before commencing in the position. We strongly encourage all applicants to begin the application process as soon as possible. Please [click here](#) to find out more about the Blue Card process.

The College is committed to providing a safe environment for all students and staff. Applicants must be committed to the values of our child-safe environment and work health and safety principles.

Privacy

A copy of the College's Employment Collection Notice can be obtained by clicking [here](#).

Questions?

Enquiries can be directed to the Head of People and Culture on 07 4666 9811 or employment@scotspgc.com.au.