

authenticity

# Maintenance Officer

Information for Applicants

excellence

tenacity

respect



Uniting Church in Australia Property Trust (Q).  
CRICOS 00537M

+ spirit + tenacity + authenticity + excellence + respect



**SCOTS PGC  
COLLEGE**

Warwick, Queensland

— Always aiming higher

## Position

Maintenance Officer

## To Commence

As soon as possible

## The role

We are seeking to appoint a suitably experienced person to carry out general maintenance and other related tasks to support our Maintenance and Grounds team.

This is a full-time position to commence as soon as possible.

To be successful in this position, you will need to;

1. Have effective communication and interpersonal skills.
2. Be able to safely and effectively operate a range of hand and power tools and equipment.
3. Be able to carry out a range of manual tasks relevant to the work area.
4. Have a working knowledge of Work Health and Safety standards and requirements.
5. Be able to work effectively as a part of a small team as well as the ability to work independently.
6. Have previous carpentry and/or painting experience.
7. Have an Open class, manual driver's licence.
8. Have the ability to obtain a Blue Card for child-related employment in Queensland.

## The College

We are a co-educational day and boarding school in a beautiful rural setting on the outskirts of the city of Warwick, about two hours from the state capital, Brisbane. With a student population from Prep to Year 12, we offer a uniquely personalised education where both breadth and balance are features of our program.

An integral element of College life is our emphasis on character development. We want our students to challenge themselves to reach their full potential. Therefore, it is no wonder that people often say – this is the school where country values inspire excellence!

## Our vision

To inspire students to be their best.

## Our values

We affirm five values that underpin all that we seek to achieve for the students of SCOTS PGC;

- Spirit
- Tenacity
- Authenticity
- Excellence
- Respect

## How to apply

Applications should be submitted via email to [employment@scotspgc.com.au](mailto:employment@scotspgc.com.au)

Applications should include:

1. A letter of application addressed to the Business Manager, Mr Andrew Millard.
2. A statement addressing the key success criteria.
3. Current resume outlining your career and education history.
4. Contact details of at least two professional referees.

The successful applicant will be subject to employment screening, which will include;

1. Reference checking and verification of employment history
2. Criminal history check

The College is committed to providing a safe environment for all students and staff. Applicants must be committed to the values of our child-safe environment and work health and safety principles.

## Privacy

A copy of the College's Employment Collection Notice can be obtained by clicking [here](#).

## Questions?

Enquiries can be directed to the Head of People and Culture on 07 4666 9811 or [employment@scotspgc.com.au](mailto:employment@scotspgc.com.au)