

authenticity  
**Cleaner**  
spirit  
Information for Applicants  
excellence  
tenacity

respect



Uniting Church in Australia Property Trust (Q).  
CRICOS 00537M

+ spirit + tenacity + authenticity + excellence + respect



**SCOTS PGC**  
**COLLEGE**  
Warwick, Queensland

— Always aiming higher

**Position**

Cleaner

**Closing date**

Monday, 13 July 2020

**Commencement Date**

As soon as possible

**The College**

We are a co-educational day and boarding school in a beautiful rural setting on the outskirts of the city of Warwick, about two hours from the state capital, Brisbane. With a student population from Prep to Year 12, we offer a uniquely personalised education where both breadth and balance are features of our programme.

An integral element of College life is our emphasis on character development. We want our students to challenge themselves to reach their full potential. Therefore, it is no wonder that people often say – this is the school where country values inspire excellence!

We aspire to be the College of first choice for families that want their sons and daughters to grow well as people. Like parents, we aspire for our young men and women to be confident that the College has given them the skills and attributes to create a successful future.

**Our vision**

To inspire students to be their best.

**Our values**

We affirm five values that underpin all that we seek to achieve for the students of SCOTS PGC;

- Spirit
- Tenacity
- Authenticity
- Excellence
- Respect

**The role**

We are seeking an energetic and self-directed person to carry out general cleaning duties. The successful applicant will need to have the capacity to effectively engage in manual tasks such as vacuuming, mopping and the general cleaning of large classroom spaces and other areas. The ability to work autonomously with broad direction will be highly regarded.

This is a part-time position for 30 hours per week (Monday to Friday) during term-time only.

## **Selection criteria**

1. A demonstrated ability to complete cleaning tasks in large areas to a high standard.
2. The ability to obtain a Positive Notice (Blue Card) for child-related employment in Queensland.
3. The ability to undertake manual cleaning tasks such as vacuuming, mopping, cleaning and disinfecting of surfaces and the cleaning of bathrooms and toilet areas.
4. The ability to work autonomously as well as in a team environment.
5. Practical knowledge of the work health and safety requirements of the role including the use and management of cleaning chemicals and manual handling.
6. A happy, friendly demeanour and be well-presented in accordance with the requirements of the role.
7. Previous experience in a cleaning role, preferably in a school environment, is desirable.

## **How to apply**

Completed applications can be submitted via email to [employment@scotspgc.com.au](mailto:employment@scotspgc.com.au). Please ensure that your application addresses the requirements as set out below.

## **Applications should include:**

1. A letter of application addressed to the Business Manager, Mr Andrew Millard.
2. A statement addressing the key selection criteria.
3. Current resume outlining your career and education history.
4. Contact details of at least two professional referees.

The successful applicant will be subject to employment screening, which will include;

1. Reference checking and verification of employment history
2. Criminal history check

The College is committed to providing a safe environment for all students and staff. Applicants must be committed to the values of our child-safe environment.

## **Privacy**

A copy of the College's Employment Collection Notice can be obtained by clicking [HERE](#).

## **Questions?**

Enquiries can be directed to 07 4666 9811 or [employment@scotspgc.com.au](mailto:employment@scotspgc.com.au).

Information for applicants can be found on the Employment page of the College's website [scotspgc.com.au](http://scotspgc.com.au)