
Uniform Shop – Preloved Clothing Guide

The SCOTS PGC College Uniform Shop will accept preloved uniforms for resale which meet the Uniform Standards of the College.

Goods will be accepted during any trading day; however please take into account that goods received during busy periods may take some time to process. Goods will be assessed and graded according to the following standards.

STANDARDS FOR RECEIVING GOODS

Items NOT accepted due to Health and Safety requirements include:

- Underwear
- Swimwear
- Socks
- Shoes

All items are to be laundered and pressed.

College blazers and kilts must be dry cleaned.

Items offered for acceptance will have:

- No significant discolouring or fading
- No stains (paint, ink, make up or sweat stains)
- All stitching in good order
- All buttons (replacement buttons are available at the Uniform Shop)
- Zippers and elastic waist bands are fit for purpose and freely movable
- Name labels removed or blacked out
- No obvious pilling or worn areas
- College blazers and Kilts must have a dry cleaning service note attached. (Dry cleaning can be arranged through the Uniform Shop and charged to the family account upon request).

GRADING OF GOODS

Items will be graded to reflect their quality:

Grade 1: Almost new. Lightly worn, no fading, no repairs, all name labels removed, laundered and pressed

Grade 2: Of saleable quality, slightly worn, blacked out name labels, laundered and pressed

Grade 3: Not of resale quality

DISPOSAL OF GOODS

Any items which are no longer current uniform items, or those found to be unsuitable for resale will be donated to charity without notice. Saleable uniform items will remain on sale for 24 months after which time they may be donated to charity without notice.

PRICING OF GOODS FOR RESALE

Grade 1 goods will be priced for re-sale at 50% of the value of the current new uniform price

Grade 2 goods will be priced for re-sale at 40% of the value of the current new uniform price

PROCEEDS ON SALE

Preloved uniform sale proceeds will be credited to the Family Account at the end of each month. Payments to families who no longer have students at the College will be processed periodically. Please ensure correct banking details are provided.

Commission of 40% for processing and stocking preloved items is payable to the Uniform Shop upon sale of goods.

The Preloved Clothing Supply Form must be completed and submitted with delivery of items for resale.

Acknowledgement

I acknowledge I have read the above terms and conditions applicable to submitting preloved uniforms to the Uniform Shop for resale and completed the attached Preloved Clothing Delivery Form.

I acknowledge and agree to any mending, darning and dry cleaning expenses (where financially feasible) being charged against the family account at the time of service.

Yes No

Name: _____

Signature: _____

Date: _____

